Position Title:
Regional Liaison Officer
Vancouver Island Health Authority (UVIC)

The BCNAR invites applications for a 0.4 FTE (2 days per week) part-time contract position as a Regional Liaison Officer for a four-year Michael Smith Foundation for Health Research (MSFHR) funded network project. This will be a one-year contract with the possibility of renewal and will be located at the Centre on Aging, University of Victoria. Prospective candidates could be from a post-secondary educational institution, community organization, government or the private sector.

In conjunction with the BCNAR Executive and the Network Manager, the Regional Officers will be responsible for on-the-ground network development and communication within their respective regions including:

- expanding network membership;
- linking BCNAR sectors (i.e., members from government, community, private sector and educational institutions) and facilitating new collaborations;
- actively soliciting and maintaining a current inventory of:
  1. network member research interests and expertise
  2. aging related research and literature generated in their region
  3. equipment, lab facilities, data and other resources that network members can access
  4. opportunities for research collaboration among researchers and research users
  5. research priorities as identified by research users
- regularly providing inventory information to the Network Manager;
- maintaining regular contact with any regional personnel from other networks and the MSFHR with a view to identifying any cross-sectoral opportunities within regions
- organizing local BCNAR workshops, training, presentations, or meetings as required
- acting as the regional contact person for public inquiries, new members, and the media
- other duties as required
Qualifications

Education: Masters degree in a health-related field, preferably with specialization in gerontology or geriatrics

Experience: Substantial management/coordination/organizing and research experience

Skills:
- Proven leadership and interpersonal skills
- Excellent communication and writing skills
- Proven organizational and time management skills
- Ability to work independently as well as being an effective team member
- Established grantsmanship skills
- Proficient with all aspects of Information and Communication Technology

Salary: $22 - 24/hour

Send curriculum vitae and names and contact information for three references to:
BCNAR Secretariat,
Gerontology Research Centre, Simon Fraser University
2800 - 515 West Hastings, Vancouver, BC V6B5K3

Closing Date: July 30, 2006

BCNAR Co-Leaders: Lynn Beattie (UBC); Gloria Gutman (SFU); Dawn Hemingway (UNBC);
Elaine Gallagher (UVic); Colin Reid (UBC Okanagan) & Andrew Wister (SFU).